

Report to the Finance and Performance Management Cabinet Committee



**Epping Forest
District Council**

Report reference: FPM-023-2014/15

Date of meeting: 19 January 2015

Portfolio: Finance

Subject: Risk Management – Corporate Risk Register

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Recommendations/Decisions Required:

- 1. To agree the updating of Key dates and the staffing structure implementation to Risk 1;**
- 2. To agree the additional Key Individual vulnerability added to Risk 2;**
- 3. To agree the additional controls added to Risk 3;**
- 4. To agree the updating of key dates to Risk 5;**
- 5. To agree the updating of existing control, further management action and success factors to Risk 6;**
- 6. To consider whether there are any new risks that are not on the current Corporate Risk Register;**
- 7. To agree the amended Corporate Risk Register be recommended for Cabinet approval.**

Executive Summary:

The Corporate Risk Register has been considered by both the Risk Management Group on 1 December and Management Board on 9 December. These reviews identified amendments to the Corporate Risk Register but no additional risks or scoring changes.

Reasons for Proposed Decisions:

It is essential that the Corporate Risk Register is regularly reviewed and kept up to date.

Other Options for Action:

Members may suggest new risks for inclusion or changes to the scoring of existing risks.

Report:

- 1. The Corporate Risk Register was reviewed by the Risk Management Group on 1 December and Management Board on 9 December 2014. A number of amendments have been identified and incorporated into the register (Appendix 1).**
- 2. Risk 1 Local Plan – Key dates within the Action Plan have been updated to advise the target dates for Cabinet review and consultation period of the draft plan. The part implementation of the new staffing structure is advised with a target of full implementation by the end of January 2015.**

3. Risk 2 Strategic Sites – Management Board identified an additional Vulnerability, Trigger and Consequence relating to a reliance on a key individual involved in the strategic site projects. The Effectiveness of controls/actions have also been updated for the identified sites to reflect progress to date.
4. Risk 3 Welfare Reform – Additional controls have been added to the Action Plan following Cabinet approval of the restructure of Benefits and Internal Audit for the implementation of the Single Fraud Investigation Service.
5. Risk 5 Economic Development – The key date has been updated to reflect the service reverting to Neighbourhoods Directorate on 31 March 2015.
6. Risk 6 Data/Information – Consolidation of Data Protection and Freedom of Information is now an existing control, having previously been a required further management action. An additional item, separation of Environmental Information Requests, has been added for consideration under required further management actions. An additional success factor has also been added.
7. Members are now asked to consider the attached updated Corporate Risk Register and whether the risks listed are scored appropriately and whether there are any additional risks that should be included.

Resource Implications:

No additional resource requirements.

Legal and Governance Implications:

The Corporate Risk Register is an important part of the Council's overall governance arrangements and that is why this Committee considers it on a regular basis.

Safer, Cleaner, Greener Implications:

None.

Consultation Undertaken:

The Risk Management Group and Management Board have been involved in the process.

Background Papers:

None.

Impact Assessments:

Risk Management

If the Corporate Risk Register was not regularly reviewed and updated a risk that threatened the achievement of corporate objectives might either not be managed or be managed inappropriately.

Due Regard Record

This page shows **which groups of people are affected** by the subject of this report. It sets out **how they are affected** and how any **unlawful discrimination** they experience can be eliminated. It also includes information about how **access to the service(s)** subject to this report can be improved for the different groups of people; and how they can be assisted to **understand each other better** as a result of the subject of this report.

S149 Equality Act 2010 requires that due regard must be paid to this information when considering the subject of this report.

Date / Name	Summary of equality analysis
6/01/15 Director of Resources	The purpose of the report is to monitor corporate risks. It does not propose any change to the use of resources and so has no equalities implications.